



Mentor and Mentee Expectations

- a. Mentee tour business or make arrangements to go out on the job with Mentor. (This invitation is extended by the Mentor to the Mentee after background approval is complete)
- b. Mentors and Mentees may want to team up with another pair and have coffee or lunch together. (Sometimes conversations flow more readily with 4 people getting to know one another rather than 2)
- c. Mentee will invite Mentor to class a minimum of 2 times during the school year.
- d. Mentee will share his/her business plan with Mentor prior to making class presentation pitch. (Preferably in person but this may be done electronically)
- e. Keep the lines of communication open; respond to all text, emails or phone calls, even if it just to acknowledge that you received the communication.
- f. Be punctual, respectful, and work towards developing a business relationship that is beneficial to both of you for now and in the future.
- g. Share your weekly report of activities (that you turn into Ms. Dau with your mentor), try to include questions for your mentor. Mentors, please respond to this weekly information.
- h. Mentors and Mentees remember if you do not get a response to your emails from your mentor/mentee call him/her. You may have a wrong address or be stuck in someone's spam box.